



the baggage company

INVENTORY & RECEIPT (清單及收據)

First Name (名):		Last Name (姓):	
Origin (寄方)			Job Ref. (參考):
Residential Address (地址):			
Postcode (郵政編碼):			
Contact number (電話號碼):			
Email (電郵):			
Destination (收方)			Mode(方式):
Residential Address (地址):			
Postcode (郵政編碼):			
Contact number (電話號碼):			
Email (電郵):			

AT ORIGIN (寄方)

Item No. (數目)	Package Type (包裝方式)	Article Description (Please give an accurate description of the contents of each box) 形容物件 (請準確形容每一物件)
1		
2		
3		
4		
5		

Remarks (其它):

On behalf of The Baggage Company (公司)			On behalf of the customer (客戶)		
(Signature 簽名)	(Print Name 名稱)	(Date 日期)	(Signature 簽名)	(Print Name 名稱)	(Date 日期)

Important notice to customer(重要通知):

Missing packages must be noted here at time of (non) delivery (缺掉包裹必須在(非) 交付的時期前這裡记下):